



Final Reading Request

2024, 12th Avenue NW, Calgary, Alberta T2N 1J7
 Phone BC (250) 558-9877
 Accounting Phone (403) 289-3198
 Accounting Fax (403) 289-3147
 email: silverhawk@waterworks.ca
 website: www.silverhawkutilities.com

Please FAX form to (403) 289-3198 or email to silverhawk@waterworks.ca

PROPERTY INFORMATION	
Sale Date:	Possession Date:
Final Reading/Invoice Required by:	
Silver Star Address of Property:	
Legal Description of Property:	
VENDOR INFORMATION	
Vendors Name:	
Vendors Mailing Address (Invoice):	
Vendors Phone #:	Vendors Email/Fax:
Vendors Law Firm:	
Vendors Lawyer:	Contact at Law Firm:
Law Firm Address:	
Law Firms Phone #:	Law Firms Fax #:
Vendors Contact for Meter Reading:	Contacts Phone #:
PURCHASER INFORMATION	
Purchasers Name:	
Purchasers Mailing Address (Invoice):	
Purchasers Phone #:	Purchasers Email/Fax:
Purchasers Law Firm:	
Purchasers Lawyer:	Contact at Law Firm:
Law Firm Address:	
Law Firms Phone #:	Law Firms Fax #:
METER READINGS (For Office Use Only)	
Meter #:	Meter #:
Meter Reading:	Meter Reading:
Date of Reading:	

- Please note: 5 working days notice is required in order to obtain the meter reading and produce the Final Billing Invoice. Date required should be as close to the Sale Date as possible as the meter will be read as close to this date as possible.
- Please make all cheques payable to Silverhawk Utilities Inc.
- Fees for Final Meter Reading and Final Billing apply as listed below. All fees subject to change and applicable taxes.
 - 7 Working Day Notice / One meter reading trip required \$75.00
 - 3 – 6 Working Day Notice \$110.00
 - 1 – 2 Working Day Notice \$150.00